

## East Chinnock Entertainments Committee

**Minutes of the Entertainments Committee Meeting held at The Portman Arms on Monday 29<sup>th</sup> February 2016 at 7.30pm.**

**Present:** Paul Taylor (PT) (Chair), Sue Hinton (SH) (Secretary), Pat Lock (PL), Anne Hallett (AH) Dave Tuck(DT) Andy Gliddon (AG)

**Apologises:** Marianne Merchant (MM), Nick Weber (NW), Sue Southern(SS), Ellis Langford Snape (ELS),

<b>1.</b>	<p><b>Approval of Minutes from last meeting.</b></p> <p>The minutes of the meeting on 26<sup>th</sup> January 2015 were signed as a true record and signed by Paul Taylor and Sue Hinton.</p> <p><b>Matters Arising from Minutes.</b></p> <p>(PT) Apologised to the committee after he reported in error at the last PC meeting regarding the proceeds of any events going to a charity. We all looked through the TOR and understand fully about the destination of the proceeds from any event and that it has to go through the PC.</p>
<b>2</b>	<p><b>Correspondence.</b></p> <p>There was a email from Ian Stephens regarding the matter above.</p>
<b>3.</b>	<p><b>Treasurers Report.</b></p> <p>(AH) There was nothing to report.</p>
<b>4.</b>	<p><b>Royal Race Night</b> will be held on April 23<sup>rd</sup> (St Georges Day) and will be part of the village's celebration for the Queens 90<sup>th</sup> Birthday.</p> <p>(PT) Has booked the village hall.</p> <p>The event will run from 6.30pm (Doors opening) with the first race starting at 7.30pm.</p> <p>(PT) will see how many tables we can layout in the hall, and we will publicise that you can reserve these on the posters.</p> <p>We will have the small pop up tent in the hall to serve the drinks in, and will require a projector and screen.</p> <p>(SH) to check with Roger Jewell and Andy Sinclair where these are available from.</p> <p>(PT) To speak to Nigel Stewart re the licence for selling alcohol.</p> <p>We will purchase bunting and flags and decorate the hall.</p> <p>After lengthy discussions we decided we will offer complimentary nibbles on the tables consisting of nuts and crisps and sell pasties purchased from Stuart Saunders Butchers.</p> <p>Wine and Beer and Lager will also be available and soft drinks.</p> <p>We will also have a raffle.</p> <p><b><u>JOB ROLES FOR THE EVENT</u></b></p> <p>Sue Southern – Create poster and pay out winnings on the race night.</p> <p>Sue Hinton – Sell tickets for races/ take bets on night, help with food.</p> <p>Anne Hallett – Help with food, sell tickets/ take bets for races</p> <p>Paul Taylor – Pay out winnings/ Help set up equipment</p> <p>Nick Weber – Announcer</p> <p>Andy Gliddon/ Pat Locke – Bar</p> <p>Marianne Merchant – Raffle</p> <p>Dave Tuck – Help on night, Equipment, Bar where needed.</p> <p>We will put the posters up as soon as possible and put on Facebook and in The Chimes.</p> <p>( AH) Will prepare a budget to present at the next PC Meeting.</p> <p><b><u>AOB</u></b></p> <p>(PT) was asked to mention our previous offer to produce posters to help the dog mess problem in the village. It was suggested we approach Somerset Council first as have access to posters and literature which may be available for us.</p> <p>The next meeting will be on Tuesday April 5<sup>th</sup> at 7.30pm at The Portman Arms</p> <p>Signed:</p> <p>_____</p> <p>_____</p>